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November 23, 1951

Mr. E. M. Kirkpatrick
Chief, External Research Staff
State Department, SA I
23rd and E Streets, N.W.
Washington, D. C.

Dear Mr. Kirkpatrick:

It was my understanding from our conversation in October that you would have full responsibility on behalf of Mr. Evans and Mr. Huggles for discussion with me of the interviews planned in connection with the Leadership Project.

I plan to be in Washington most of the week of December 3rd and would like to discuss the interviewing at that time. It now looks as though Wednesday morning, December 5th would be my first free time but I can plan to call you on Monday or Tuesday of that week if it is possible to advance the time for our discussion.

I am enclosing an outline and some sample questions which are self-explanatory. It is my feeling that the interviews can not be hurried and that they will not follow any rigid pattern. The questions therefore suggest outlines of questioning and guides to the interviews rather than a formal procedure.

When I come down I should like to work out a definite list of persons to be interviewed, following State Department suggestions, and also to have your advice as to whether or not a letter or a personal arrangement made by the State Department is advisable in each case. I would of course also be glad to have State Department suggestions as to the lines of questioning.

Will you let me know some time before the end of the business day on November 29th if the date I have set is agreeable to you.

Sincerely,

EMH:AD

Outline

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